

DOs and DON'Ts for Investor

Dos	Don'ts
<p>1. Encash dividend/Interest regularly to avoid transfer of unclaimed amount/underlying securities to IEPF.</p> <p>2. Follow up diligently and promptly if you have not receive allotment intimation/ certificate / dividend / interest etc.</p> <p>3. Ensure that your PAN is registered with the RTA for all your folios.</p> <p>4. Ensure nomination is registered for all your securities to smoothen the transmission.</p> <p>5. Ensure that all KYC details viz full postal address with PIN, mobile number, e-mail address etc. are updated to facilitate the RTA for sending communication.</p> <p>6. Ensure that correct and complete Bank details are recorded with RTA to facilitate prompt electronic credit of dividend / interest / redemption amounts and eliminate possibility of unclaimed amounts / underlying securities being transferred to IEPF.</p> <p>7. Promptly inform the RTA in writing and complete required formalities in case of loss of securities.</p> <p>8. Ensure that the documents provided for availing any investor service request are complete in all respects and keep copies of documents sent to the RTA.</p> <p>9. Monitor all corporate announcements pertaining to investments made.</p>	<p>1. Do not keep your folios without PAN.</p> <p>2. Do not keep your folios without nomination</p> <p>3. Do not deal with unauthorized persons for any investor service requests such as change in / up-dation of address, e-mail address, mobile number and bank details.</p> <p>4. Do not share security details, viz. folio number, certificate number, distinctive number(s), bank details, specimen signature, KYC documents, etc. with unknown person(s).</p>